

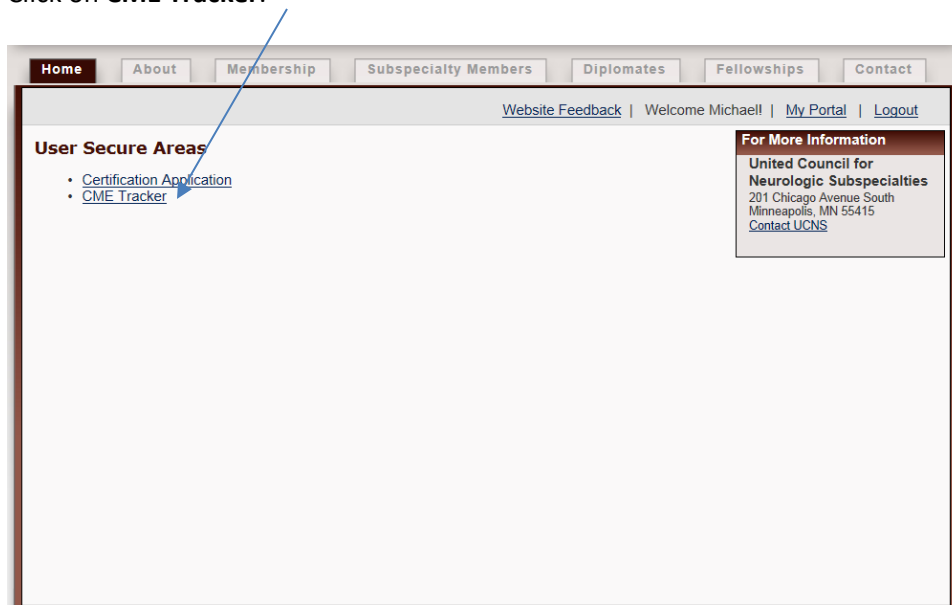


## UCNS CME Tracker

***The UCNS is discontinuing the CME Tracker on April 12, 2019. If you have entered continuing medical education (CME) information using the online CME Tracker you are encouraged to print and save a CME activity report for your records. This report is intended for your personal records. For Continuous Certification, actual CME certificates will be required in the event your CME attestation is audited. After the April 12, 2019 deadline, neither the UCNS CME Tracker nor the information housed in the UCNS CME Tracker will be available.***

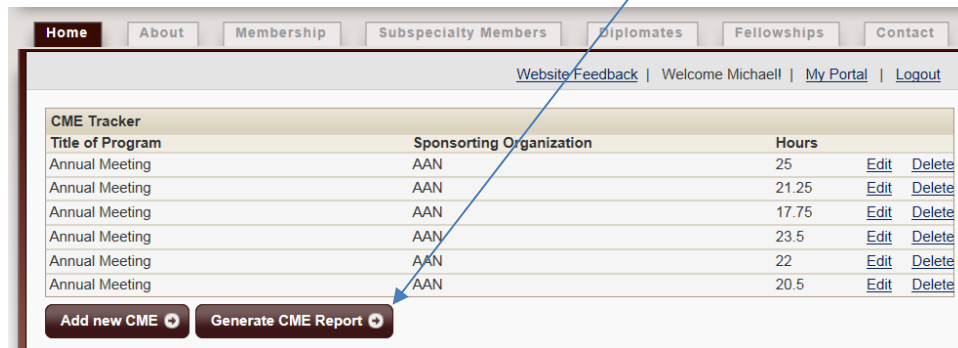
### INSTRUCTIONS

1. Log into the online application system by clicking the Login link in the upper right corner of any page on the [UCNS website](#) and enter your email and password.
2. Once logged in you can return to the CME Tracker at any time by clicking **My Portal**.
3. Click on **CME Tracker**.

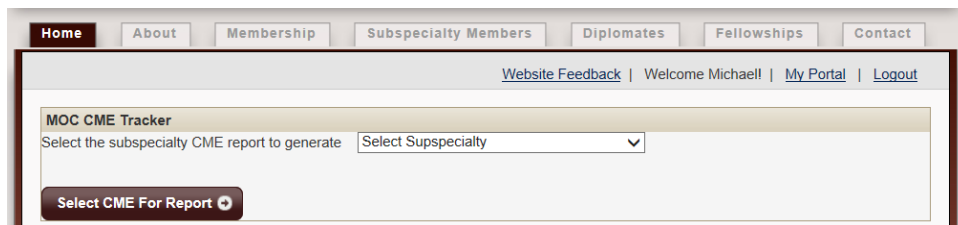


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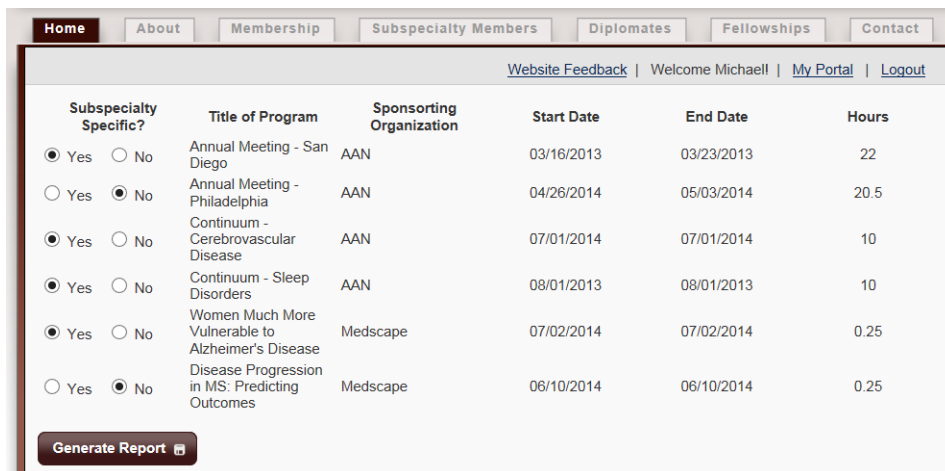
- Print a report of your CME activities by clicking **Generate CME Report**.



- Select the subspecialty from the dropdown menu and click **Select CME For Report**. Diplomates certified in multiple subspecialties will have the option to print a report for each subspecialty.



- Only CME credits earned between the issue and expiration dates for your time-limited certification will be displayed. Click **Generate Report**.



- Select **Click here to download your report**. Your CME report will be generated as a PDF document that can be printed or saved to your computer for future reference. The report is broken down into subspecialty-specific CME credits and general CME credits, with totals displaying for each type as well as a cumulative total.

- Questions? Contact UCNS at (612) 928-6399 or [applications@ucns.org](mailto:applications@ucns.org).